Your new tool has been engineered and manufactured to WEN’s highest standards for dependability, ease of operation, and operator safety. When properly cared for, this product will supply you years of rugged, trouble-free performance. Pay close attention to the rules for safe operation, warnings, and cautions. If you use your tool properly and for intended purpose, you will enjoy years of safe, reliable service.
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### TECHNICAL DATA

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GENERAL SAFETY RULES

Safety is a combination of common sense, staying alert and knowing how your item works. SAVE THESE SAFETY INSTRUCTIONS.

WARNING: To avoid mistakes and serious injury, do not plug in your tool until the following steps have been read and understood.

1. READ and become familiar with this entire instruction manual. LEARN the tool’s applications, limitations, and possible hazards.

2. AVOID DANGEROUS CONDITIONS. Do not use power tools in wet or damp areas or expose them to rain. Keep work areas well lit.

3. DO NOT use power tools in the presence of flammable liquids or gases.

4. ALWAYS keep your work area clean, uncluttered, and well lit. DO NOT work on floor surfaces that are slippery with sawdust or wax.

5. KEEP BYSTANDERS AT A SAFE DISTANCE from the work area, especially when the tool is operating. NEVER allow children or pets near the tool.

6. DO NOT FORCE THE TOOL to do a job for which it was not designed.

7. DRESS FOR SAFETY. Do not wear loose clothing, gloves, neckties, or jewelry (rings, watches, etc.) when operating the tool. Inappropriate clothing and items can get caught in moving parts and draw you in. ALWAYS wear non-slip footwear and tie back long hair.

8. WEAR A FACE MASK OR DUST MASK to fight the dust produced by operations.

WARNING: Dust generated from certain materials can be hazardous to your health. Always operate the tool in a well-ventilated area and provide for proper dust removal. Use dust collection systems whenever possible.

9. ALWAYS remove the power cord plug from the electrical outlet when making adjustments, changing parts, cleaning, or working on the tool.

10. KEEP GUARDS IN PLACE AND IN WORKING ORDER.

11. AVOID ACCIDENTAL START-UPS. Make sure the power switch is in the OFF position before plugging in the power cord.

12. REMOVE ADJUSTMENT TOOLS. Always make sure all adjustment tools are removed from the tool before turning it on.

13. NEVER LEAVE A RUNNING TOOL UNATTENDED. Turn the power switch to OFF. Do not leave the tool until it has come to a complete stop.

14. NEVER STAND ON A TOOL. Serious injury could result if the tool tips or is accidentally hit. DO NOT store anything above or near the tool.
GENERAL SAFETY RULES

15. DO NOT OVERREACH. Keep proper footing and balance at all times. Wear oil-resistant rubber-soled footwear. Keep the floor clear of oil, scrap, and other debris.

16. MAINTAIN TOOLS PROPERLY. ALWAYS keep tools clean and in good working order. Follow instructions for lubricating and changing accessories.

17. CHECK FOR DAMAGED PARTS. Check for alignment of moving parts, jamming, breakage, improper mounting, or any other conditions that may affect the tool’s operation. Any part that is damaged should be properly repaired or replaced before use.

18. MAKE THE WORKSHOP CHILDPROOF. Use padlocks and master switches and ALWAYS remove starter keys.

19. DO NOT operate the tool if you are under the influence of drugs, alcohol, or medication that may affect your ability to properly use the tool.

20. USE SAFETY GOGGLES AT ALL TIMES that comply with ANSI Z87.1. Normal safety glasses only have impact resistant lenses and are not designed for safety. Wear a face or dust mask when working in a dusty environment. Use ear protection such as plugs or muffs during extended periods of operation.

SPECIFIC RULES FOR THE BELT SANDER

WARNING: Do not operate this tool until it is completely assembled and installed according to the instructions.

1. This sander is designed to sand wood or wood-like products only. Sanding or grinding other materials could result in fire, injury, or damage to the workpiece.

2. Use the sander on horizontal surfaces only. Operating the sander when mounted on non-horizontal surfaces may result in motor damage or injury.

3. Make sure the sanding belt is installed in the correct direction. See directional arrow on back of belt.

4. Always have the tracking adjusted properly so the belt does not run off the pulleys.

5. Do not use sanding belts or discs that are damaged, torn, or loose. Use only correct size sanding belt and disc.

6. Always hold the workpiece firmly when sanding. Keep hands away from sanding belt or disc. Sand only one workpiece at a time.

7. Always hold the workpiece firmly on the table when using the disc sander and when using the belt sander.

8. Always sand on the downward side of the sanding disc when using the disc sander. Sanding on the upward side of the disc can cause the workpiece to fly out of position, resulting in injury.

9. Always maintain a minimum clearance of 1/16 inch (1.6 mm) or less between the table or backstop and the sanding belt or disc.
SPECIFIC RULES FOR THE BELT SANDER

10. Do not sand pieces of material that are too small to be safely supported.

11. When sanding a large workpiece, provide additional table height support.

12. Do not sand with the workpiece unsupported. Support the workpiece with the backstop or table. The only exception is curved work performed on the outer sanding drum.

13. Always remove scrap pieces and other objects from the table, backstop, or belt before turning the sander ON.

14. Never perform layout, assembly or set-up work on the table while the sander is operating.

15. Never use solvents to clean plastic parts. Solvents could dissolve or otherwise damage the material. Use only a soft damp cloth to clean plastic parts.

16. Should any component of your sander be missing/damaged or fail in any way, shut off switch and remove plug from power supply outlet. Replace the missing, damaged, or failed parts before resuming operation.

17. Never pull the power cord out of the receptacle. Keep cords away from heat, oil, and sharp edges.

18. Have an electrician replace or repair damaged or worn cords immediately.

ELECTRICAL INFORMATION

GROUNDING INSTRUCTIONS

IN THE EVENT OF A MALFUNCTION OR BREAKDOWN, grounding provides the path of least resistance for an electric current and reduces the risk of electric shock. This tool is equipped with an electric cord that has an equipment grounding conductor and a grounding plug. The plug MUST be plugged into a matching outlet that is properly installed and grounded in accordance with ALL local codes and ordinances.

DO NOT MODIFY THE PLUG PROVIDED. If it will not fit the outlet, have the proper outlet installed by a licensed electrician.

IMPROPER CONNECTION of the equipment grounding conductor can result in electric shock. The conductor with the green insulation (with or without yellow stripes) is the equipment grounding conductor. If repair or replacement of the electric cord or plug is necessary, DO NOT connect the equipment grounding conductor to a live terminal.

CHECK with a licensed electrician or service personnel if you do not completely understand the grounding instructions or whether the tool is properly grounded.

USE ONLY THREE-WIRE EXTENSION CORDS that have three-pronged plugs and outlets that accept the tool’s plug as shown in Fig. A. Repair or replace a damaged or worn cord immediately.

CAUTION: In all cases, make certain the outlet in question is properly grounded. If you are not sure, have a licensed electrician check the outlet.

WARNING: This tool is for indoor use only. Do not expose to rain or use in damp locations.
GUIDELINES FOR USING EXTENSION CORDS

Make sure your extension cord is in good condition. When using an extension cord, be sure to use one heavy enough to carry the current your product will draw. An undersized cord will cause a drop in line voltage resulting in loss of power and overheating. The table below shows the correct size to be used according to cord length and nameplate ampere rating. When in doubt, use a heavier cord. The smaller the gauge number, the heavier the cord.

<table>
<thead>
<tr>
<th>AMPERAGE</th>
<th>REQUIRED GAUGE FOR EXTENSION CORDS</th>
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<tbody>
<tr>
<td>2.3 A</td>
<td>25 ft.</td>
</tr>
<tr>
<td>18 gauge</td>
<td>16 gauge</td>
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</table>

Make sure your extension cord is properly wired and in good condition. Always replace a damaged extension cord or have it repaired by a qualified person before using it.

Protect your extension cords from sharp objects, excessive heat and damp/wet areas.

Use a separate electrical circuit for your tools. This circuit must not be less than a #12 wire and should be protected with a 15 A time-delayed fuse. Before connecting the motor to the power line, make sure the switch is in the OFF position and the electric current is rated the same as the current stamped on the motor nameplate. Running at a lower voltage will damage the motor.

WARNING: This tool must be grounded while in use to protect the operator from electric shock.

KNOW YOUR BELT/DISC SANDER

- Abrasive Sanding Belt
- Belt Table
- Power Switch
- Upper Guard
- Adjusting Shaft Guard
- Belt Tracking Adjustment Knob
- Abrasive Sanding Disc
- Disc Table
- Miter Gauge
- Table Angle Scale
BELT TRACKING
Belt tracking means adjusting the belt in the center of the rollers so that it runs true (does not wander left or right during operation). The sander has been given a belt tracking adjustment knob (Fig. C - 5). To adjust the belt tracking:

1. Remove the upper guard lock knob (Fig. B - 3) and the screws (Fig. B - 4) holding the side cover (belt dust port) in place. Remove the side cover and set it to the side.

2. Rotate the sanding disc with your hand. This then causes the belt to slowly rotate. Watch to see if it ventures left or right. If the belt wanders from the belt rollers, use the belt tracking adjustment knob (Fig. C - 5) to adjust the angle of the rollers. Keep rotating the disk with one hand while turning the belt tracking knob until the belt rides in the center of the rollers.

3. Once the belt is in the center of the rollers, stop turning the adjustment knob and the disc. Re-install the side cover and connect the cord to the power source. Turn the sander ON and then quickly OFF to verify that the belt is riding true in the center of the rollers.

UPPER GUARD
Install the upper bracket (Fig. B - 6) to the belt sanding arm using the lock knob (Fig. B - 3) to secure it in place.
ASSEMBLY AND ADJUSTMENTS

TESTING THE MACHINE
Once you have properly assembled the machine, perform a test run to see that everything powers up and runs correctly.

All of the tools for assembly and adjustments should be removed and cleared away before turning on the machine. During the test run, make sure the ON/OFF switch along with all safety features are working properly before applying a load.

After connecting the machine to the correct power source, stand to the side of the machine and power it on. During the test run, take note of any unusual noises, vibrations or rattling. If any of these occur, turn off the machine and unplug it from the power source immediately. Check all the parts you have assembled and try to find the problem.

BELT SANDER PLATEN
The platen (Fig. D - 1) is the steel support plate that is positioned behind the sanding belt. It rises from the body of the sander to a point several inches above the belt table’s surface. The platen provides the necessary support to the workpiece during sanding operations. It should be adjusted so that it is almost touching the back of the sanding belt. To adjust the platen:

1. Make sure the switch is in the OFF position and the cord is disconnected from the power source.

2. Loosen the lever (Fig. B - 2) that secures the belt’s work table. Remove the belt’s work table in order to better access the hex screws holding the platen in place.

3. Loosen the two hex screws (Fig. D - 2) securing the platen to the sander’s frame. Adjust the platen so that it is almost touching the back of the belt. Re-tighten the hex screws.

SQUARING THE TABLE
The best results are obtained when the tables are square (exactly 90°) with the belt and the disc. To square the table:

1. Make sure the switch is in the OFF position and the cord is disconnected from the power source.

2. Loosen the lock knobs for the disc table or the tension lever for the belt table. Place a square on the table and adjust the table until it is square with the belt and the disc. Retighten the knobs/tension lever.
OPERATION

ON/OFF SWITCH

1. To turn sander ON, insert the safety key into the key slot in the center of the switch.

2. Push key firmly into the slot, then push switch to the ON position to start the sander.

3. To turn the sander OFF push switch to the OFF position.

4. Remove the safety key when the sander has come to a complete stop by gently pulling it forward and out.

**WARNING:** The keyed switch is intended to prevent unauthorized use of the sander.

Remove the safety key whenever the sander is not in use. Place the key in a safe place and out of the reach of children.

SURFACE SANDING ON SANDING BELT

Hold the workpiece firmly with both hands. Keep fingers away from sanding belt. Keep the workpiece end against the backstop and move it slowly across the sanding belt. Apply enough pressure to remove material; excessive pressure will reduce sanding efficiency.

**Note:** Use extra caution when sanding very thin pieces, and apply only enough pressure to allow the sanding belt to remove the material.

END SANDING AND OUTSIDE CURVE SANDING WITH THE DISC

Use for sanding the ends of small and narrow workpieces and outside curved edges. Always work on the left side of the disc (downward rotation side), holding the workpiece firmly with light pressure against the sanding disc.

**CAUTION:** To avoid personal injury and/or damage to the workpiece, become familiar with the rotation of the belt and disc sanding surfaces.

The disc sander rotates counterclockwise, downward toward the table on the left side of the disc and upward from the table on the right side of the disc. Always use the left side of the disc; using the right side of the disc will cause the workpiece to fly up or kickback and could result in injury.

MITER GAUGE - DISC SANDER

A miter-gauge is supplied with your sander, and can be used on the disc table. The miter gauge head can be set anywhere up to 45° (right or left) by loosening the lock knob, setting the miter gauge head to the desired angle, and retightening the lock knob.

SANDING SMALL END GRAIN AND OTHER SMALL SURFACES USING MITER GAUGE

Use of the miter gauge is recommended for sanding small end surfaces on the sanding disc.

**Note:** Always move the workpiece across the sanding disc from the left side towards the right side, and be sure to hold the workpiece down tightly onto the table surface.
MAINTENANCE

**NOTE:** All ball bearings are sealed and permanently lubricated. Do not add any external lubrication. Always check the sander for worn/damaged wires, loose mounting hardware, damaged abrasive discs and belts or for any other unsafe conditions before operation.

**SANDING BELT REPLACEMENT**
To replace the sanding belt:

1. Make sure the switch is in the OFF position and the cord is disconnected from the power source.

2. Remove the upper guard (Fig. B - 6) and the side cover by removing the locking knob (Fig. B - 3) and the three screws (Fig. B - 4).

3. The middle roller (Fig. E - 1) is mounted on a spring, allowing it to move back and forth if put under enough pressure. This roller is also directly attached to the belt tension adjustment knob and the adjusting shaft guard.

4. The entire adjusting shaft guard can be shifted forward. Apply enough pressure to the shaft guard (the small housing that holds the tension adjustment knob) to push it towards the work table and belt platen (Fig. E - 2). This will provide enough slack to slide off the belt.

5. Slide the belt off of the rollers with the other hand and replace it with a new one. Check that the arrow on the back of the new belt is pointed in the direction of travel.

6. Adjust tracking accordingly and reinstall the cover and the table.

**SANDING DISC REPLACEMENT**
To replace the sanding disc:

1. Turn off the power and unplug the machine from its power source.

2. Remove the sanding disc table and the dust chute by unscrewing the knobs and screws securing them in place.

3. Remove the used sanding disc. A WEN 2020 Heat Gun can help to soften up the adhesive to make for an easier, cleaner removal.

4. Wipe the sanding disc plate clean.

5. Peel the backing from the new sanding disc, align the disc with the plate and press the sanding disc firmly on to the plate.

6. Reinstall the work table and the dust chute.
<table>
<thead>
<tr>
<th>PROBLEM</th>
<th>CAUSE</th>
<th>SOLUTION</th>
</tr>
</thead>
</table>
| Sanding grains easily rub off belt or discs | 1) Sanding belt/disc has been stored in an incorrect environment.
2) Sanding belt/disc has been damaged or folded. | 1) Store sanding accessories away from extremely hot/dry temperatures.
2) Store sanding accessories flat—not bent or folded. |
| Deep sanding grooves or scars in workpiece. | 1) Sanding belt/disc grit is too coarse for the desired finish.
2) Workpiece sanded across the grain.
3) Too much sanding force on workpiece.
4) Workpiece held still against belt-disc for too long. | 1) Use a finer-grit sanding accessory.
2) Sand with the grain of the wood.
3) Reduce pressure on workpiece while sanding.
4) Keep workpiece moving while sanding on the sanding accessory. |
| Sanding surface clogs quickly | 1) Too much pressure against belt/disc
2) Sanding softwood. | 1) Reduce pressure on workpiece while sanding.
2) Use different stock/sanding accessories, or accept that this will happen and plan on cleaning or replacing belts/discs frequently. |
| Burns on workpiece | 1) Sanding grit is too fine.
2) Using too much pressure.
3) Work held still for too long.
4) Sanding disc/belt loaded with debris. | 1) Use a coarser-grit sanding accessory.
2) Reduce sanding pressure on workpiece
3) Do not keep workpiece in one place for too long.
4) Clean or replace the disc or belt. |
| Sander does not turn on | 1) Not plugged in to an electrical outlet
2) Defective power switch
3) Motor or wiring problem | 1) Connect the unit to an outlet.
2) Replace the switch.
3) Have a qualified technician make repairs. |
| Motor will not start—fuses or circuit breakers tripping/blowing | 1) Short circuit in line, cord or plug.
2) Short circuit in motor or loose connections
3) Incorrect fuses or circuit breakers in power line. | 1) Inspect cord or plug for damaged insulation and shorted wires.
2) Inspect all connections on motor for loose or shorted terminals and/or worn insulation.
3) Install correct fuses or circuit breakers or switch tool to an appropriately sized circuit. |
| Motor overheats | 1) Motor overloaded
2) Extension cord too long with an insufficient gauge. | 1) Reduce load on motor (pressure on object being sanded)
2) Utilize an extension cord of appropriate gauge and length or plug tool directly into outlet. |
| Sander makes excessive noise | 1) V-belt is too tight. | 1) A qualified technician needs to loosen. |
EXPLODED VIEW AND PARTS LIST
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<td>Drive Wheel</td>
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<td>37</td>
<td>6515-036</td>
<td>Phillips Screw (M6x10)</td>
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</table>
LIMITED TWO YEAR WARRANTY

WEN Products is committed to building tools that are dependable for years. Our warranties are consistent with this commitment and our dedication to quality.

LIMITED WARRANTY OF WEN CONSUMER POWER TOOLS PRODUCTS FOR HOME USE

GREAT LAKES TECHNOLOGIES, LLC (“Seller”) warrants to the original purchaser only, that all WEN consumer power tools will be free from defects in material or workmanship for a period of two (2) years from date of purchase. Ninety days for all WEN products, if the tool is used for professional use.

SELLER’S SOLE OBLIGATION AND YOUR EXCLUSIVE REMEDY under this Limited Warranty and, to the extent permitted by law, any warranty or condition implied by law, shall be the repair or replacement of parts, without charge, which are defective in material or workmanship and which have not been misused, carelessly handled, or misrepaired by persons other than Seller or Authorized Service Center. To make a claim under this Limited Warranty, you must make sure to keep a copy of your proof of purchase that clearly defines the Date of Purchase (month and year) and the Place of Purchase. Place of purchase must be a direct vendor of Great Lakes Technologies, LLC. Third party vendors such as garage sales, pawn shops, resale shops, or any other secondhand merchant void the warranty included with this product. Contact techsupport@wenproducts.com or 1-800-232-1195 to make arrangements for repairs and transportation.

When returning a product for warranty service, the shipping charges must be prepaid by the purchaser. The product must be shipped in its original container (or an equivalent), properly packed to withstand the hazards of shipment. The product must be fully insured with a copy of the warranty card and/or the proof of purchase enclosed. There must also be a description of the problem in order to help our repairs department diagnose and fix the issue. Repairs will be made and the product will be returned and shipped back to the purchaser at no charge.

THIS LIMITED WARRANTY DOES NOT APPLY TO ACCESSORY ITEMS THAT WEAR OUT FROM REGULAR USAGE OVER TIME INCLUDING BELTS, BRUSHES, BLADES, ETC.

ANY IMPLIED WARRANTIES SHALL BE LIMITED IN DURATION TO TWO (2) YEARS FROM DATE OF PURCHASE. SOME STATES IN THE U.S., SOME CANADIAN PROVINCES DO NOT ALLOW LIMITATIONS ON HOW LONG AN IMPLIED WARRANTY LASTS, SO THE ABOVE LIMITATION MAY NOT APPLY TO YOU.

IN NO EVENT SHALL SELLER BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES (INCLUDING BUT NOT LIMITED TO LIABILITY FOR LOSS OF PROFITS) ARISING FROM THE SALE OR USE OF THIS PRODUCT. SOME STATES IN THE U.S. AND SOME CANADIAN PROVINCES DO NOT ALLOW THE EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THE ABOVE LIMITATION OR EXCLUSION MAY NOT APPLY TO YOU.

THIS LIMITED WARRANTY GIVES YOU SPECIFIC LEGAL RIGHTS, AND YOU MAY ALSO HAVE OTHER RIGHTS WHICH VARY FROM STATE TO STATE IN THE U.S., PROVINCE TO PROVINCE IN CANADA AND FROM COUNTRY TO COUNTRY.

THIS LIMITED WARRANTY APPLIES ONLY TO PORTABLE ELECTRIC TOOLS, BENCH POWER TOOLS, OUTDOOR POWER EQUIPMENT AND PNEUMATIC TOOLS SOLD WITHIN THE UNITED STATES OF AMERICA, CANADA AND THE COMMONWEALTH OF PUERTO RICO. FOR WARRANTY COVERAGE WITHIN OTHER COUNTRIES, CONTACT THE WEN CUSTOMER SUPPORT LINE.